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OCA 88-3577
26 October 1988

MEMORANDUM FOR THE RECORD

SUBJECT: Meeting with Member of SSCI Staff on Security
of a New SSCI Office Area

1. [] OS and I met with Paul Joyal, security officer for the SSCI on security considerations related to a new office area being constructed for the staff. This meeting was a follow-up to one held on 19 October with Mr. Joyal during which he was briefed []. Mr. Joyal wants to create a secure working environment for the new office area and was seeking suggestions on how this might be accomplished. One of his interests is having some type of [] installed in the conference room of the new area.

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2. Mr. Joyal took us on a tour of the office site and [] offered some practical suggestions on how the security of the facility might be improved. [] pointed out that the installation [] used by the Agency would be overkill. Our enclosures are designed for a high threat environment and are very costly. [] suggested the names of some commercial vendors whose enclosures would offer adequate protection for the SSCI facility at 20 percent of the cost. Mr. Joyal was appreciative of the suggestion and said that he would pursue contact with those companies for further information. He seemed convinced that the Agency's type of [] was too costly and inappropriate for this work area.

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3. Mr. Joyal also took us on a tour of his office area and the SSCI hearing room, pointing out various measures he had taken to improve security. He has instituted very tight document control procedures, requiring individual classified documents to be logged in and out each time they are used. Tight control of the reproduction of documents has also been put into effect and he is looking at ways to prevent classified documents from being removed from the area without triggering an alarm. Mr. Joyal obviously takes security very seriously and has imposed numerous other restrictions on staff members.

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He reiterated his interest in visiting the site where the Agency's [] are being built to get more ideas on enclosure construction techniques that would improve security of his new office area. [] who had extended the invitation at the 19 October meeting, will work out the arrangements.

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